

Full Council

Meeting of Witney Town Council



Monday, 13th April, 2026 at 7.00 pm

To members of the Full Council - A Bailey, J Doughty, O Collins, G Meadows, J Aitman, T Ashby, D Enright, R Smith, D Temple, A Mubin, R Crouch, G Doughty, D Edwards-Hughes, D Newcombe, J Robertshaw, S Simpson and J Treloar

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the our [Privacy Policy](#).

To view the meeting please follow this link [Full Council Meeting | Meeting-Join | Microsoft Teams](#)

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 5 - 13)

To approve and adopt the minutes of the Council Meeting held on 16 February 2026 in accordance with Standing Order 26 including questions on the minutes as to the progress of any item.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Witney Community Policing Issues**

To receive an update from the Witney Police Team (if appropriate).

6. **An Update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors**

To receive a short verbal update from Oxfordshire County Councillors representing Witney Wards and West Oxfordshire District Councillors.

7. **Report Back from the Councillors on the Work with External Bodies where they serve as the Town Council's Nominated Representative**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **Minutes of Committees and Sub Committees**

To receive and NOTE the RESOLUTIONS in the minutes of the meetings held between 17 February and 31 March 2026, and agree the RECOMMENDATIONS contained therein.

a) **Planning & Development Committee - 17 February, 10 March & 31 March 2026 (To Follow)**
(Pages 14 - 23)

b) **Parks & Recreation Committee - 9th March** (Pages 24 - 27)

c) **Halls, Cemeteries & Allotments Committee - 16th March** (Pages 28 - 31)

d) **Stronger Communities Committee - 23rd March (To Follow)**

e) **Policy, Governance & Finance Committee - 30th March (To Follow)**

9. **Annual Town Meeting Minutes - 18 March 2026 (To Follow)**

To receive the minutes of the Annual Town Meeting held on 18 March 2026.

10. **Civic Announcements** (Pages 32 - 33)

To receive the report of the Mayor & Mayor's Secretary.

11. **Mayor Elect**

To agree the Mayor Elect for the 2025/26 Municipal Year in line with Standing Order 2.

12. **Health & Safety** (Pages 34 - 92)

To receive an update from Officers on health and safety items.

13. **Vandalism & Anti Social Behaviour** (Page 93)

To receive an update showing the latest vandalism to Council property and reported Anti-Social Behaviour.

14. **Future of Local Government in Oxfordshire**

To receive and consider the report of the Town Clerk/CEO.

15. **Civility & Respect (To Follow)**

To receive the report from the Deputy Town Clerk.

16. **Communication from the Leader**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

17. **Correspondence**

To receive any correspondence received (if applicable).

a) **Police & Crime Commissioner - Newsletter**

To receive the [February update](#) recent newsletter from the Thames Valley Police, Police & Crime Commissioner.

b) **Definitive Map Legal Event Modification Order**

c) **Notification of the Election Result at Le Touquet (Page 94)**

To receive notification of the result of the first round of the municipal election for Ville Du Touquet Paris-Plage.

18. **Questions to the Leader of the Council**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 22.

19. **Sealing of Documents**

To receive details of documents sealed by the Council (If applicable).



Town Clerk

Members Interests & Registration Of Gifts & Hospitality

Members are reminded that any changes to the register of interests previously completed by them or any registration of Gifts or Hospitality received which exceed £50 should be reported to the Town Clerk **within 28 days** of the occurrence.

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Town Clerk

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